

Baddesley Clinton Parish Council

**Parish Council meeting to be held at
The Barn Restaurant, Baddesley Clinton Hall,
Rising Lane, Baddesley Clinton
Thursday, 9 March 2022 7.30 pm**

A G E N D A

1. **Apologises/Welcome**
2. **Minutes of previous meeting - held 9 December 2021**

3. **Matters arising from previous Minutes**

- a. Removal of hoardings Rising Lane/Birmingham Road
- b. Parish Bank Account
- c. Parish Council website
- d. Rising Lane/Haywood Lane drainage/water table
- e. Monopole update

4. **Warwickshire Community Forum**

5. **Warwick District Council – Planning Applications**

Warwick District Council update

6. **Warwickshire County Council**

7. **Warwickshire Association of Local Councils/NALC**

8. **Publications & Miscellaneous correspondence (listed)**

9. **Finance**

HSBC banking issues – complaint to HSBC, bank signature mandates, Consideration of online banking facilities, Clerk's salary and HMRC payment, Office 365 subscription. Appointment of new internal auditor.

10. **Any other business**

Minutes of Baddesley Clinton Parish Meeting

held on 9 December 2021 at 7.30pm at

The Barn Restaurant, Baddesley Clinton Hall, Rising Lane, Baddesley Clinton B93

1 Apologises/Welcome

Present: Cllr Laurence Mathers (Chairman), Cllr Richard Roberts, Cllr Michael Morris and District Cllr George Illingworth.

Apologies: County Cllr John Cooke and District Cllr Richard Hales.

2 Minutes of previous meeting held 9 December 2021

Agreed and signed.

3 Matters arising from previous Minutes

3a – Removal of hoardings Rising Lane/Birmingham Road

The Chairman is in regular contact with Enforcement Officer at WDC regarding removal of the dilapidated hoardings at the junction of Rising Lane/Birmingham Road. We were advised delays were due to the department not being fully staffed and low resources. However, we are slowly making progress and the Enforcement Officer has written to the landowner. Although it appears it has changed hands, and he will need to write again to the new owner.

3c – Parish Council website

The Clerk advised issues with the updating of the Parish Council website still exist. Our present IT support person is ill, and it may be necessary to source another support contact to ensure site remains current. Councillors advised the Clerk to check with other local parishes regarding website maintenance. The Clerk will also attempt to get in touch with the existing contact.

4 Warwick Rural West Community Forum

No update available.

5 Warwick District Council

District Councillor George Illingworth stated the merger with Stratford DC was to be discussed this week. He also mentioned that they are currently working on a combined refuse collection service and the Southern Warwickshire Plan. If the merger is agreed it will take several years to enact and will be 2024 at the earliest. Cllr Illingworth advised Christmas refuse collections will be as normal, but there will be no collection of green bins until week 10 January 2022.

6 Warwickshire County Council

County Councillor John Cooke was unable to attend the meeting but forwarded a Report on current issues at WCC, which the Parish Clerk forwarded to Councillors.

7 Warwickshire Association of Local Councils/NALC

No update.

8 Publications and miscellaneous correspondence (listed and circulated)

List circulated.

9 Finance

The Clerk's quarterly salary due for Sept, Oct, Nov £332.85 but was unable to be paid as Cllr David Bradnock, recently passed away and the Parish internal controls required him to be a signatory on cheques and at the time he was the only councillor with an appropriate bank mandate. A cheque was paid to HMRC payment of £83.40.

Additional information needed to be provided to HSBC to ensure compliance with the Bank's current safeguarding system, and relevant documentation has been scanned at branch and confirmed at branch. It may be necessary for Councillors to physically visit a branch to finalise the process.

10a Any other business

Councillors discussed the recent works at Convent Farm and the making of a road way with turning area. Furthermore, the old farmhouse should have been demolished as part of the planning requirements when permission was granted to build the new dwelling and a 2017 planning decision stated the property could not be used as a dwelling.

Cllr Roberts queried the impact on the water table of the creation of lakes on the site, and Councillors agreed to contact the Flood Risk Management team at WDC.

Cllr Morris raised the issue of a tree being removed at the entrance of The Convent and queried if it should be replaced. Pot holes at the top of Rising Lane towards the Birmingham Road junction were also mentioned as a concern and the Clerk agreed to report these to Peter Hallam at WCC.

All Councillors expressed their deep regret at the passing of Baddesley Clinton Parish Council's David Bradnock, who was a long standing member of the council – serving for 18 years. David was an invaluable and dedicated member of the Council and worked for many charitable organisations in the area, as well as serving as Deputy Lord Lieutenant of West Midlands. He will be much missed by all who knew him and for his contribution as a Parish Councillor.

Date of next meeting – June 2022. Date to be confirmed.

Meeting closed at 8.45pm.